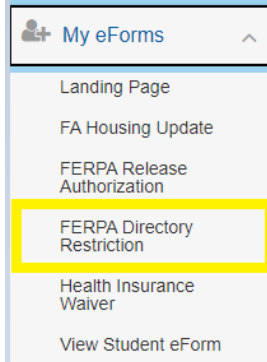# FERPA Directory Restriction

1. In WISER, using the left-hand menu, expand **My eForms** and select FERPA Directory Restriction from the dropdown menu.

My eForms
- Landing Page
- FA Housing Update
- FERPA Release Authorization
- **FERPA Directory Restriction**
- Health Insurance Waiver
- View Student eForm

2. This will bring you to the FERPA restriction of Release of Directory Information form. If you want to **restrict** the release of your directory information, slide the slider to **Yes** & set the start date to the restriction.

By clicking 'Yes' you are restricting your Directory Information. By clicking 'No' you are consenting to release your Directory Information.

Restrict OR Release Directory Information **Yes**   Start Date 09/09/2024

3. Next, complete the Acknowledgement by sliding the slider to **Yes** & click Submit

Form Action Items

Acknowledgement	
1 **Yes**	By clicking "Yes", I acknowledge that the above specified selection is correct and is applied with my full consent. I understand that this authorization may take 24 hours to be effective in our reporting systems.

▸ Comments

Cancel   **Submit**

Restriction OR Revocation

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, protects the privacy of educational records, establishes the rights of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings.

FERPA requires each institution to allow students to restrict OR release their directory information. Please be aware that this FERPA Directory restriction will result in the following:

- Student name will not appear in the commencement program, or be provided to media outlets for honors (i.e. Dean's List) and graduation announcements.
- Verification of enrollment, graduation, or degrees awarded will not be provided to third parties, including potential employers and insurance companies unless specifically authorized.
- Directory information will not be released to any person on the telephone, in person, or via email.

I, the undersigned, hereby request the Registrar's Offices of University of Massachusetts to restrict OR release the Directory Information contained in my file at UMass. I understand that none of my Directory Information will be released unless I, the undersigned, should subsequently provide consent to release this Directory Information.

For more information on FERPA including policies for your campus and what is considered directory information, you may select the link for your respective campus:

- **Boston:**   https://www.umb.edu/registrar/policies/ferpa
- **Dartmouth:** https://www.umassd.edu/registrar/ferpa-faq/
- **Lowell:**   https://www.uml.edu/registrar/policies-and-procedures/ferpa.aspx

> **Academic Institution** UMBOS
>
> **Name** Dani Test
>
> **Student ID** #00000001

By clicking 'Yes' you are restricting your Directory Information. By clicking 'No' you are consenting to release your Directory Information.

Restrict OR Release Directory Information **Yes**   Start Date09/09/2024