**MA Community Mediation Center Grant Program**

**GRANT APPLICATION REQUEST (GAR)**

**Fiscal Years 2025-2027**

**FORM #2A: DEI Organizational Grant Application**

**Application Deadline and Delivery: July 15, 2024**

**Electronic Submission only:**

* Submit one (1) copy of the DEI Organizational Grant Application **FORM #2A** with attachments as a single PDF document.
* Email to CMCGrantProgram@umb.edu with the words “MOPC GAR” in the subject line.
1. **Narratives (7-page limit)**

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| Center Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grant Amount Requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_ ($5,000 to $15,000 per year)Grant Elements (select one or more):   \_\_ DEI Organizational Assessment \_\_ DEI Organizational Planning \_\_ DEI Strategies ImplementationGrant Lead: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. **Project Description/Design (70 points for internal rating purposes)**
2. Describe the center’s commitment to promoting diversity, equity, and inclusion in its community mediation mission.
3. Provide an overview of the center’s proposed DEI organizational grant project and how the project advances this commitment. Be sure to explain how the project seeks to build DEI capacity within the center and includes an element of fairness or justice that seeks to address systemic injustice, inequity, or oppression.
4. Project Components: Describe the components of the project in accordance Appendix V, and how the center will accomplish it. Please indicate if the center plans to use a DEI consultant (optional) and if so, how this will support the project and the center’s DEI goals. Please include the following elements:
	* Goals and objectives
	* Activities and benchmarks
	* Center resources involved in the project (i.e. staff, board, volunteers)
5. Project Documents: Attach DEI organizational assessment plans, description of evidence-based approach to DEI organizational change, assessment reports and/or strategic plans developed and other relevant documents to the proposed project.
6. **Budget and Resources (15 points for internal rating purposes)**
7. Project Budget: Using the attached budget form, provide a breakdown of the center’s anticipated DEI organizational grant project expenses, funding, and resources to cover those expenses. Note: while this application will award a three-year grant, the budget should be completed for Year 1 (FY 2025) only.
8. Budget Narrative: Describe each expense and identify the funding sources listed in the Year 1 budget on a separate sheet of paper and attach it to the grant application.
9. **Evaluation and Sustainability (15 points for internal rating purposes)**
10. Evaluation:
11. How will the center measure its progress in reaching the proposal’s goals and objectives?
12. How will the center demonstrate a commitment to continuous learning in carrying out the proposal?
13. Sustainability:
14. Describe how the center will sustain its DEI organizational work beyond this project grant.
15. For applicants who received the FY 2023-2024 DEI grant, please describe whether and how the past grant has been leveraged to continue the organization’s DEI work.

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**B. Budget Sheet**

**Center Applicant Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Expense Categories** |  **DEI Grant Funds Requested**  |  **Other Funding Sources**  |  **In-kind Contributions**  |  **Total Budget**  |
|  1. |   |   |   | $0 |
|  2. |   |   |   | $0 |
|  3. |   |   |   | $0 |
|  4. |   |   |   | $0 |
|  5. |   |   |   | $0 |
|  6. |   |   |   | $0 |
|  7. |   |   |   | $0 |
|  8. |   |   |   | $0 |
|  9. |   |   |   | $0 |
|  10. |   |   |   | $0 |
|  |   |   |   |  |
| **TOTAL** | **$0** | **$0** | **$0** | **$0** |
|  |  |  |  |  |

**BUDGET NARRATIVE:** Describe each expense and identify the funding sources in a budget narrative on a separate sheet of paper and attach it to the grant application. The budget should be completed for the first year (FY 2025) only.

**Signature of Executive Director/Authorized Agent:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ￼**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_