

MA SUMMER FOOD SERVICE PROGRAM

At Camp Shriver 2024

WHY?

- Because there WILL be a surprise visit from the MA Dept Of Education this summer! . . . Or will there??
- It is very important to demonstrate:
 - accurate records, especially meal counts
 - that Camp Shriver is complying with all MA DOE policies
 - that you understand your role in these policies

PURPOSE & GENERAL PROGRAM INFO

- Purpose: to provide food service to children from at-need areas during periods when area schools are closed for vacation... over 60% of campers live in low-income neighborhoods
- Site eligibility (location)
- Importance of accurate records and recordkeeping requirements, especially meal counts
- Importance of organized site activity i.e. Camp Shriver's daily schedule

MEALS PROVIDED BY.... UMASS AMHERST

- Serving Breakfast (8:30) and Lunch (1:00)
- Delivery occurs at 8:25 and 12:55
- Mark will be in touch with UMass Amherst with updated attendance information to adjust number of meals, if needed
- UMass Amherst handles appropriately storing meals (very important)
- Who to contact about problems: Mark

MEAL PATTERN REQUIREMENTS: OFFER VS SERVE, BREAKFAST

We offer 4 Items from 3 components (milk, grain, fruit, meat alternative)

CAMPER Must Take 3!

- Milk (8 fl oz)
- Juice or Fruit (1/2 cup)
- Cereal or Muffin (1 serving, $\frac{3}{4}$ cup)
- Yogurt (meat alternative)

MEAL PATTERN REQUIREMENTS: OFFER VS SERVE, LUNCH

W offer 5 Items from 4 components (milk, grain, fruit/vegetable, meat/meat alternative)

Campers Must Take 3!

- **Count As 2:** Grilled Cheese / Penne & Meatballs / Mac n Cheese / Pizza / Hamburger & Bun / Sandwich (2 oz protein: chicken or cheese + 1 serving/slice grain)
 - >> **Count As 1:** Chicken Fingers (2 oz protein, chicken or cheese)
- Milk (8 fl oz)
- Salad or Carrots or Cucumbers or Banana or Watermelon (1 serving)

CSDE... MONITOR RESPONSIBILITIES

Duties and Authority include:

- Nondiscrimination / Civil rights: Poster visible
- Conduct site visits and reviews
- Monitoring schedules, reporting and recordkeeping procedures
- Follow-up procedures and office procedures
- Local sanitation and health laws
- Reporting racial/ethnic data
- Personal safety precautions

CAMP SHRIVER...

RECORDKEEPING REQUIREMENTS

- Daily recordkeeping requirements
- Delivery receipts
- Seconds, leftovers and spoiled meals
- Daily labor- actual time spent on food service and time and attendance records
- Collection of daily record forms
- Maintain copies of meal service forms

CAMP SHRIVER...

CIVIL RIGHTS REQUIREMENTS

- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.
- Persons with disabilities who require alternative means of communication for program information, should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.
- Participants have a right to file a program complaint of discrimination, contact USA for more information online at: http://www.ascr.usda.gov/complaint_filing_cust.html or call (866) 632-9992.

OTHER POLICIES/ISSUES

- What to do in inclement weather?
- How to handle unauthorized adults eating meals?
- Follow Camp Shriver procedures for:
 - Handling discipline / corrective action
 - Reviewing equipment, facilities and materials available for recreational activities
 - Trash removal requirements
- Supervision for onsite consumption of meals

OTHER POLICIES/ISSUES

- Nutrition and Health Education
 - Pre-planned menu follows MA DOE standards
 - Nutrition lessons happen informally throughout camp
- Food safety/sanitation (UMass Amherst)
 - Clean, Separate, Cook, Chill
- Food allergy awareness
 - 9 Major Food Allergens: milk, eggs, peanuts, tree nuts, wheat, soybeans, fish, shellfish and sesame
 - Camp Shriver Health Services

THE END!