**General Guidelines for New Majors and Changes to Existing Majors**

In the list of requirements, departments wishing to create a new Major or make changes to an existing Major should specify:

Courses:

* the number of courses required for fulfilling the Major and any course level restrictions (e.g. limits on 100-, 200-, 300-level courses):
	+ number of courses cannot be less than 10 and not more than 12
	+ no more than 3 courses can be at the 100 level
	+ minimum of 5 courses need to be at or above the 300 level
* the capstone requirement
* the number of credits that can be accepted as internship, independent study and honors to form part of the Major (typically these range between 9-12 credits)

GPA:

* the minimum GPA required for graduation from the Major
* the minimum grade allowed for specific courses in the Major, if any

Pass/Fail:

* the number of courses that can be taken as pass/fail
* which courses are allowed to be pass/fail, if applicable

Transfer Credits:

* number of transfer courses allowed to count toward the Major (between 3 and 6)
* which major requirements transfer credits will be allowed to fulfill
* residency requirements, if any