Senate

College of Liberal Arts

Dec. 14, 2015

**CC 3540**

2:30-4:00

**AGENDA**

1. Approval of Agenda

* The meeting was called to order at 2:35 pm
* The Moderator noted that RELSTY HIS 125L was added to the agenda.
* The agenda was approved unanimously with the addition. 2:36 pm.

1. Approval of the minutes from November 16, 2015

The minutes were approved unanimously at 2:38 pm.

1. Moderator’s Report:

* This is the last meeting of the semester; there is no meeting in January 2016.
* If any department is switching its Senate seat to another member of its department for the spring, please let Kelly Ahearn and Bonnie know so the attendance sheet can be updated.
* Moderator’s report completed at 2:40 pm.

1. Dean’s Report

* The Dean thanked senators for their service.
* The Dean has found out from Peter Langer that if a course hasn’t been offered in 3 years, it will be automatically deactivated. The process to reactivate courses is not hard, but this will have to be monitored by chairs. If this causes concern to any departments, please let the Dean’s office know through the Moderator. Previously it took 5 years before a course got deactivated. No one consulted the Dean or college Senates about this rule change.
* The Dean’s office is hiring a grant manager to work with departments, especially those without their own business/grant managers. The Dean’s office hopes to have someone in place by the end of the spring semester. Their tasks will include:
  + Helping to find grants for departments and faculty members
  + Helping with the proposal process
  + Helping to manage grants over their duration
* The Dean has had a productive meeting with Electronic One Form sub-committee.
* Project is moving forward and has a potential $75,000 price tag.
* The information gathered is now in the Provost’s Office, for approval for funding.
* REAB process (Renovation of Existing Academic Buildings)
* The process has slowed down.
* There has been no input from CLA yet.
* The Administration and Finance Department (Ellen O’Connor) met with the deans of the affected colleges to find out their opinions about how to move the process forward. Some of the potential scenarios bandied about were:

1. Use monies to create GAB2 instead

2. Use monies for renovations (HVAC happens either way) to existing buildings

3. Continue with REAB process under new plan.

* + The deans threw out option 1
* A new option from deans: some people stay put and renovate what needs to be renovated. Some departments could satellite over at Corcoran Building.
* More meetings to come, CLA still hasn’t had a say in REAB yet.
* GAB2 still has never been designated as to which departments it will serve. Consensus is that it would most likely be a building to house the Nursing department and more classroom space.
* The Governor is holding the money for the building. GAB2 is on hold.
* Parking garage and university dorms are still moving forward for 2017.
* Announcement from Kelly Ahearn: Departments need to get their list for replacement computers to Kelly and Kim Ho by Thursday. Computers over 4 years old can be replaced.
* Dean’s report completed at 2:58 pm.

5. Motions from the Academic Affairs Committee to approve the following New / Changes courses:

Changes to existing courses:

* RELSTY HIS 125L: Cross-listing

Was approved unanimously.

Motions to new courses:

* AFRSTY 113

Was approved unanimously. 113 and 404 were voted on as a block.

* AFRSTY 404

Was approved unanimously.

* HIS 374

Was approved unanimously.

* RELSTY ASIAN 112L

Was approved unanimously.

1. Motions from the MHSP to approve the following:

* Change in requirement for MA in Applied Sociology
* Change in P/F policy for Soc., Soc. Psych, and CJ majors
* Motion presented to approve as a block,
* Block approved
* Changes approved
* Motions from Academic Affairs Committee and MHSP completed by 3:06 pm.

1. Discussion of the Senate by-laws 3:59

* Currently we maintain the ability to convene a Budget committee
* If bylaws were passed today it would go to CSM for approval since several committees involve both CLA and CSM. This will continue into the spring semester.
* Tangent info: Creation of Electronic One Form will help to streamline the course proposal process.
* Faculty Council has convened a committee to examine all of faculty governance on campus, including the course proposal process
* At the last Faculty Senate meeting we had a discussion about the role of the Senate and if it was necessary to review courses or if our time was better spent looking at other issues.
  + ACC doesn’t think they should be the last part of oversight
  + ACC has had past disparities
  + ACC mostly looks at format not as much at content or university impact or standards.

* + Can we look at still reviewing courses, but find ways to take less time in review?
  + Should we consider more courses as a block?
  + The Senate can look at the broader picture of our role in course review.
  + The Moderator disagrees with perception that course review is what takes up most of the time in the Senate meeting. The Moderator thinks that in many meetings, the Senate’s time is taken up with the Dean’s report and discussion.
  + The Senate could choose to put the Dean’s report at the end of the meeting like Faculty Senate does with the Provost’s Report. The Moderator just mentions this as an option for consideration.
* Is the Senate better served having broader discussions rather than looking at individual merits of parts of a course?
* Courses aren’t re-vetted after approval to see if they are following the syllabus.
* In the AAC there are about 7-10 members some of which include members from CSM, but they split up the courses so only one or two people may be looking closely at each individual course.
* According to the by-laws the Senate doesn’t have to review courses; it only needs to constitute the AAC.
* Question: Why is the AAC comprised of members from CLA and CSM?
* It is mostly historical.
* CSM is very small and originally was too small to have its own AAC.
* Do we want to separate CSM from the AAC?
* The idea has been introduced to CSM already.
* AAC can be given more members than it currently does. There is no limit to its membership.
* Motion to table by-laws approved
* Discussion ended at 3:59 pm.

9. Meeting Adjourned: 4:00

Minutes completed by Anthony Phelps