

APPLICATION
RESEARCH REASSIGNMENT PROGRAM

Name: _____

Rank: _____

Department: _____

Phone: _____

E-Mail: _____

Your application should include this cover sheet and the following information on separate sheets. **Please submit one paper copy and one electronic copy. Applications should be sent to Norma Robles.**

1. CURRICULUM VITAE

Please attach a current CV.

2. PREVIOUS SUPPORT FROM DEAN'S FUND

Please list all funding and/or course releases received from the Dean's Fund in the previous two academic years. For each grant, please give the project's short title, the award, the date, and attach a copy of your final report.

3. EXTERNAL AND OTHER ADDITIONAL FUNDING FOR THE CURRENT PROJECT

List any pending or planned applications for extramural funding. List any current funding obtained for this project. Please be precise about funding sources, amounts and time lines.

4. PROPOSAL

Please describe your proposal in no more than three single-spaced pages. Proposals must identify how the project will enhance the applicant's research, scholarly and/or artistic activity. Project summaries should provide clear and explicit information on the project's importance, methodology and outcome, taking into account an audience of non-specialists.

Proposals for off-campus activities should include appropriate letters of support or invitation.

Signature of Department Chair

Comments are not required, but may be attached

Signature of Applicant

Note: If more than one faculty member is applying, please include all applicant signatures.